



REPORT OF THE GOVERNANCE COMMITTEE

CONTRACT PROCEDURE RULES - revisions

The Contract Procedure Rules (in Part 4 of the Council's Constitution) were revised and updated in 2008, as part of the review of the Constitution then undertaken.

A further review has recently been completed and the Committee is now invited to approve the revised version, as set out in the appendix. Items highlighted in red are the main changes to the Rules.

With the introduction of new technology the Council will be using the Oracle i-procurement module, an electronic form of ordering goods and services, this will become the default method of procurement across the Council, and therefore the rules have been changed to reflect this.

The Council has now developed Internal Shared Services, where the Operational Procurement team will be dealing with all procurements with an estimated value over £100k. The reason for this is that there are only 29 contracts on the contracts register which have a value of between £60k (previous value in the CPR's) and £100k and over 140 contracts over £100k. Therefore there needed to be a change to procedure and this is reflected in the Contract Procedure Rules.

The main changes to the Contract Procedure Rules have been highlighted in red italics in the appendix which covers areas of changes in values relating to contracts, how the rules will be enforced through i-procurement and the approach to Small and Medium Sized businesses and local businesses.

The Committee RECOMMENDS to Council that the revised Contract Procedure Rules (CPR's) be adopted.